

# Leyland Town Deal Board

Wednesday, 9th March, 2022, 8.00 am

Shield Room, Civic Centre, Leyland PR25 1DH and  
Via MS TEAMS

## Agenda

**1 Welcome and Introduction**

**2 Apologies for absence**

**3 Declarations of Interest**

**4 Minutes of meeting 10 February 2022**

Minutes of 10 February 2022 attached for approval.

**5 Progress / Design Update**

**6 Stakeholder Consultation Update**

**7 Date of next meeting**

To be confirmed.

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Gary Hall  
Chief Executive

Electronic agendas sent to Members of the Leyland Town Deal Board

The minutes of this meeting will be available on the internet at  
[www.southribble.gov.uk](http://www.southribble.gov.uk)

Forthcoming Meetings  
To be confirmed

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# Agenda Item 4



**Minutes of**                      **Leyland Town Deal Board**

**Meeting date**                **Thursday, 10 February 2022**

**Members present:**        Charles Hadcock – Roachbridge Ltd – in the Chair  
Councillor Paul Foster – SRBC  
Councillor Bill Evans – SRBC  
Councillor Jane Bell – SRBC  
Jeremy Clay – Bodycare Stores Ltd  
Tim Cahill - Runshaw College  
Paul Foster – Federation of Small Businesses  
Andy Walker – Lancashire County Council  
Nik Putnam – Maple Grove Developments  
Adrian Walsh – Leyland Trucks  
Christine Holmes – Leyland United Reformed Church  
Claire Lowe – UCLan  
Liam Ferguson – NW Projects  
Katherine Fletcher – MP for South Ribble

**Other attendees:-**        Mark Lester – Director of Commercial, SRBC  
Jonathan Noad – Director of Planning and Development, SRBC  
Jennifer Clough – Investment and Skills Manager, SRBC  
Rachel Salter, Service Lead (Development and Business) – SRBC  
Portia Taylor-Black, Business Engagement Officer, SRBC  
Leah Millward and Scott Leadbetter – STEER Group  
David Berry – C&W Berry  
Eden Duggan – Office of Katherine Fletcher MP  
Linda Kay, Leyland United Reformed Church  
Michelle Lawty – Jones - LEP

## **1     Welcome and Introduction from the Chair**

The Chair welcomed everyone to the meeting.

## **2     Apologies for absence**

Apologies were received from Anne Marie Parkinson, LEP.

## **3     Declarations of interest**

There were none.

## **4     Minutes of the last meeting held on 8 December 2021**

RESOLVED:- That the minutes of the meeting held on Wednesday, 8 December 2021 be agreed.

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## 5 Signing off the Business Case

Leah Millward and Scott Leadbetter from Steer Group gave a presentation regarding the formal signing off for the Business Case.

Steer updated the Group that in the original Leyland Town Investment Plan, the various investments outlined to regenerate Leyland were divided into 3 schemes which identified the development of business cases for each project. However, since then it had been agreed that in order to maximize the strategic alignment, complementarity and value for money and to ensure proportionality in the production of the business cases, Project A & B would be combined. The two business cases being developed were therefore:

Project A: Town Centre Transformation (includes the Market Regeneration); and  
Project B: Business Advice, Skills and Enterprise Hub (BASE2).

Steer also updated on the business case composition and costs:-

Project A to consist of the Market Regeneration, Quin St, Balfour Court (previously Churchill Way), Church Place, Public Realm and Other Fees (i.e. site acquisitions etc.);

Project B to consist of BASE2, Market Square and Other fees (i.e. site acquisitions etc.)

The update was acknowledged by members of the Town Deal Board.

Rachel Salter, Service Lead (Development and Business) also informed the Board that she was engaging with Runshaw College as a service provider for BASE2.

The Leader of the Council, Councillor Paul Foster stressed that this was significant investment and that the Council as the accountable body would be taking on the risk. The matter would be formally considered by the Council on 23 February 2022.

Questions and key issues highlighted during the discussion were:-

Public Realm – a question was asked as to who will be responsible for ongoing maintenance. Councillor Foster indicated that the Council was looking to create a fund for this purpose. Rachel Salter also said that they were working with Lancashire County Council on specific materials.

Segregated cycleway – it was confirmed that the cycleway would be separate from the road at Chapel Brow.

Cycle investment – are the benefits presented in the Business Case realistic? Steer responded that this would be audited further down the line and would depend on the value of the uplift. It was stressed that the Business Case would be transparent and robust.

Katherine Fletcher MP queried as to the sequence of events leading up to submission. Rachel Salter explained that the next steps will be developing a funding profile aligned with the construction programme, which will be presented to the

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Board in March. The Business Case will be finalised at the end of this month and then go through an independent review.

Katherine Fletcher MP expressed concerns about the decision making timetable given that the Board were being asked to sign off the Business Case at this stage. Councillor Foster stressed that timescales for submission were extremely tight and as the legally accountable body the Business Case must be approved by Council. The Chair also stressed that the Business Case presented for sign off was a refinement of what had previously been considered by the Board.

The Chair moved that the Business Case be signed off by the Board and by majority vote it was

RESOLVED:- That the Business Case be formally signed off by the Board and recommended for approval to the meeting of Council.

## **6 Stakeholder Engagement Update**

Rachel Salter, Service Lead (Development and Business) presented an update on Stakeholder Engagement including the proposed timetable in April and May following budget approval at Council.

RESOLVED:- That the update be noted.

## **7 Progress Update**

Rachel Salter gave a progress update as to the following:-

- Stage 3 Design
- Technical Surveys
- Engagement with LCC Highways and SRBC Planning
- Progression of Acquisitions and access agreements
- Programming

RESOLVED:- That the report be noted.

## **8 Any other business**

None.

## **9 Date of next meeting**

The date of the next meeting is Wednesday, 9 March 2022 at 8.00am.

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Chair

Date